

DALLAS WOMEN'S HEALTHCARE SPECIALISTS, P.L.L.C

NO SHOW POLICY:

We ask that you please call 24 hours in advance if you are unable to keep your appointment. This gives us the opportunity to attempt to fill that slot with another patient.

It is the policy of Dallas Women's Healthcare Specialists, P.L.L.C to charge the patient a fee of \$25.00 if they have an appointment and do not call to cancel it. This fee is not payable by any insurance company, and remains the responsibility of the patient. This is due in full prior to your next appointment.

CO-PAY POLICY:

It is your obligation to be familiar with your insurance co-payment and/or deductible amounts. Your co-pay amount must be paid at the time of your visit.

LATE ARRIVAL POLICY:

You are responsible for keeping your scheduled appointments and for arriving on time. If you arrive later than 15 minutes after your scheduled appointment, you may be asked to reschedule your appointment, in order to accommodate patients that have arrived on time.

I have read and understand the office policies and procedures of Dallas Women's Healthcare Specialists P.L.L.C.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date